

Post On Bulletin Board

Technician Job Vacancy Announcement

Human Resources Office
South Dakota National Guard
2823 West Main Street
Rapid City, South Dakota 57702-8170

Technician Job Vacancy Announcement Number: **78-13**

Position Title and Number:

Information Security Specialist D2138000

Series, Grade:

GS-0080-11/12

Type Appointment:

Excepted: Officer

Location of Position:

114 FW, Sioux Falls, SD

Salary Range:

\$57,408 to \$89,450 Per Annual

Open: **30 April 2013**

Close: 22 May 2013

Area of Consideration

1. All Tenure 1 (as defined in block 24 on the SF 50) Technicians and AGR personnel of the South Dakota Air National Guard. Applicants must presently be a Dual Status employee or a Non Dual Status employee eligible for Dual status, or an AGR.
2. All members of the South Dakota Air National Guard.

Current 14NXX officers will retain their AFSC; all other qualified applicants will be assigned to AFSC 31PXXX. This announcement is a commissioning opportunity.

Instructions to Applicants

1. Applicants must submit the following mandatory documents electronically. Signatures on electronic applications are not required:
 - a. Optional Form (OF) 612, "Optional Application for Federal Employment" or a resume.
Resume - must include, as a minimum, all the information requested on the OF 612.
(Only the last four of SSN is required on OF 612, Block 5).
 - b. SDNG Form 335-1-R, "Statement of Military History".
2. Additional supporting documents may include:
 - a. Knowledge, Skills and Abilities (KSAs) - Applicants are strongly encouraged to submit a separate sheet(s) addressing the KSAs and how they relate to work experience, education or training.
 - b. Transcripts, to receive credit for education you must submit transcripts to verify the courses completed.
3. Applicants are responsible to ensure the application is current and contains sufficient information to qualify them for the position. This announcement and applicable forms (OF 612 and SDNG 335-1-R) may be accessed on the SDNG Internet web site at <https://sdguard.ngb.army.mil/pages/Careers.aspx> under "Careers".
4. Email all forms and supporting documentation (KSAs, transcripts, etc) to ng.sd.sdarnng.list.jobs@mail.mil. The email must be sent no later than the Closing Date on the Announcement. Late applications will be considered ineligible.

Equal Employment Opportunity

The South Dakota National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to political, religious, or labor organization affiliation or non-affiliation, marital status, race, color, sex, national origin, disqualifying physical handicap, or age, and shall be based solely on job-related criteria.

Minimum Requirements for Consideration

General: Analytical, decision making, or administrative experience, training, or education which demonstrates the candidate's ability to accomplish the work of an organization. This experience must demonstrate the ability to work cooperatively and successfully with others.

Specialized: 36 months experience for GS-11, 36 months experience for GS-12 in the knowledge, skills and abilities (KSAs) as listed below. Such experience is gained in a line of work, which is similar or closely related to the work of the position to be filled. A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate of 30 semester hours (20 classroom hours of instruction per week) for 12 months of experience. Courses must be directly related to the work of the position:

GS-11

- Knowledge of the organization and function of areas involved in information protection.
- Skill in oral and written communication and report writing.
- Skill to utilize general computer software programs and ability to utilize information protection computer programs.
- Ability to interpret NGB, ANG, AF, and DoD information security regulations.
- Ability to conduct training programs and present awareness education.

GS-12 (in addition to those above)

- Knowledge of the information security field that is necessary to provide effective guidance and direction to subordinate squadrons.
- Skill in evaluating compliance of activities with complex security requirements, identifying deficiencies and ensuring corrective action.
- Ability to conduct surveys and program reviews to monitor and enforce implementation of information, personnel and industrial security.
- Ability to analyze problems, vulnerabilities and security impacts to mission assurance.
- Ability to formulate and manage security education and training courses.

Compatibility Requirements

Applicant must be assigned to the following AFSC upon date of hire: 31PXX or 14NXX. Applicants for this position must meet the military qualifications for the AFSC to be eligible for assignment upon date of hire. These qualifications can be found in the AFOCD (Air Officer Classification Directory). Aptitude scores can be checked on the vMPF or at Customer Service in the Force Support Squadron and physical profile in the Medical Squadron. Military grade inversion within the full-time work force is not permitted. The military grade of the full time supervisor must equal or exceed the military grade of personnel supervised.

Statement of Differences

Applicant selected will be appointed in either GS-11 or GS-12 depending on his or her education, training and experience as noted above. If the individual is appointed at the GS-11, the supervisor, employee, and HRDS will initiate a training agreement. When the required training has been successfully completed, the employee may be promoted to GS-12 without further competition.

AGR Employees

Current AGR personnel of the South Dakota Air National Guard may apply for this position by using the application procedures listed above. Personnel must meet the qualifications in ANGI 36-101. The applicant selected will be assigned to a military Unit Manning Document (UMD) position as determined by the selecting official.

Experience Evaluation

All applicants who meet the minimum requirements for consideration will be further rated and ranked on their experience related to the knowledge, skills and abilities (KSAs) stated in minimum requirements for consideration above. These KSAs are those considered essential for successful performance in the position. The application and Official Personnel Files, when applicable, will be used to gather job-related background data to be used in the KSA evaluation process. Should you desire to address any or all KSAs, describe in writing the extent and nature of your experience and attach this material to your application.

Evaluation Methods

Each applicant considered to possess the minimum qualification requirements will be further evaluated in accordance with the procedures outlined in SDNG Technician Pamphlet 335-T and subsequent MOAs.

Appointment

The Adjutant General retains exclusive appointment authority of Technicians. No commitment will be made to any nominee prior to a review of his/her qualifications by that office. The issuance of this Job Vacancy Announcement does not constitute a commitment to fill the position.

Summary of Duties

The primary purpose of this position is to serve as the Wing Chief of Information Protection at Air National Guard installations. Administers the Information Protection (IP) Program to include protection from espionage, terrorism, and threats of unauthorized disclosure and/or compromise of information or material considered vital to wing and command mission interests, national defense or national security.

Miscellaneous

1. A complete description of duties and responsibilities can be found in the Position Description (PD) available at the Human Resources Office at Camp Rapid or at 114FW/DPC in Sioux Falls.
2. The National Guard Technician Act of 1968 specifically excludes use of veteran's preference for appointments made under Title 32 U.S.C. Since this appointment is made under 32 U.S.C., veteran's preference is not applicable.
3. If you have questions or need additional information about this announcement, contact the Personnel Management Specialist, (605) 988-5708, at the 114FW/DPC or the Personnel Staffing Specialist, (605) 737-6659/DSN 747-6659, at the Human Resources Office in Rapid City.
4. Appointment to a Technician position may adversely affect various types of military Incentives. See your unit Personnel Office for complete information.

Post On Bulletin Board